ALAMO COLLEGES

Purchasing & Contract Administration

October 23, 2019

Accusource, Inc.
Lisa Holder, CEO
1240 Ontario Avenue, Suite 102-140
Corona, CA 92881
diversity@accusource-online.com

To Ms. Lisa Holder:

The Alamo Colleges District Board of Trustees has awarded a contract for the proposals, submitted by J D Palatine, LLC and Accusource, Inc. in response to CSP No. 19A-010 for the Purchase of Immunizations, Drug & Background Screening Services, subject to successful execution of a contract.

Please contact Sabina Swank at (210) 485-0105 or by email at sswank5@alamo.edu for finalization of the agreement.

Additionally, forward original certificates of insurance, as stipulated in the request for proposals,to sswank5@alamo.edu .

In accordance with Texas Government code 2252.908, please visit the Texas Ethics Commission website at: http://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm to create a log in and complete the required Certificate of Interested Parties Form 1295. Once a completed and signed form is received, the Alamo Colleges District will "acknowledge" the form, using the Texas Ethics Commission website and proceed with finalization of the contract.

These documents must be presented to Alamo Colleges District Purchasing & Contract Administration, prior to contract execution.

Thank you for your time and interest in the Alamo Colleges District contracting opportunities.

Sincerely,

Sabina Swank

Digitally signed by Sabina Swank
Date: 2019.10.24 13:44:43 -05'00'

Senior Purchaser